



**The Alcohol and Substance Abuse
Prevention Council, Inc.**
125 High Rock Ave
Saratoga Springs, NY 12866
Phone 518-581-1230
www.preventioncouncil.org

Position Title: Forensic and Outreach CRPA
Reports To: Center Peer Supervisor
Salary range: \$21.50 - \$23 per hour

Date: June 2026
FLSA Status: Non-Exempt

Position Summary:

This is a 1 FTE position located in Healing Springs Recovery Center. The Certified Recovery Peer Advocate will work with the Director of the Recovery Center, Center Peer Supervisor and other staff, to sustain an active recovery community. This position provides integrated services to incarcerated individuals in the Saratoga County Correctional Facility and in the community; for individuals impacted by the behavioral health disorders of substance use and gambling. The CRPA will use their lived experience as the basis for promoting recovery, offering person-centered support, advocacy, skill development, and referral. These support services will occur via direct contact within the correctional facility, community, at Healing Springs Recovery Center, or virtually. In addition, the CRPA will be expected to actively participate in community outreach programs including, but not limited to, addiction awareness panels, harm reduction and community meetings.

Duties and responsibilities

- Create a welcoming environment for all visitors and incoming calls to the Recovery Center
- Effectively engage with individuals who want to enter into recovery or maintain their recovery
- Create a wellness/recovery plan with participants
- Provide outreach to help participants connect with desired and appropriate services
- Assist participants in transition from incarceration to community settings
- Participate in community outreach events and training sessions to increase public understanding of addiction and recovery
- Support program participants in pre-crisis or crisis situations
- Teach participants recovery skills, based on shared life experiences
- Provide Narcan training for individuals and/or groups
- Provide recovery groups to individuals at the Center, in the community as needed and at the correctional facility
- Link participants with needed community resources and treatment services
- Maintain a collaborative relationship with all outside groups and agencies
- Ensure that all reports and paperwork are completed satisfactorily and in a timely manner
- Attend internal individual and group supervision sessions

Qualifications

- Successful recovery from addictions for at least three years preferred
- Certification as a Recovery Peer Advocate (substance use) and CJSR certification preferred
- Ability to model behavior consistent with the mission of The Prevention Council and the Recovery Center
- Excellent oral and written communication skills
- Excellent organizational skills; ability to handle multiple projects simultaneously

July 1, 2026

- Willingness to work a flexible schedule (including some evenings and weekends) and travel throughout Saratoga County
- Current valid driver's license