



**The Alcohol and Substance Abuse  
Prevention Council, Inc.**  
125 High Rock Ave  
Saratoga Springs, NY 12866  
Phone 518-581-1230  
[www.preventioncouncil.org](http://www.preventioncouncil.org)

**Position Title:** CRPA - Hospital  
**Reports To:** Director of Healing Springs Recovery Center

**Date:** 2023  
**FLSA Status:** Non-Exempt

---

### **Position Summary:**

The Certified Recovery Peer Advocate shall work with the Director of the Recovery Center, other staff and volunteers in building and sustaining an active recovery community. Peers use their shared personal lived experience to promote clients' recovery, offering support, advocacy, and skill development opportunities for individuals with Substance Use Disorders, (SUD). A majority of participant contacts take place face-to-face in the community. Documentation of services provided is a component of this work. Peers must be certified.

### **Duties and responsibilities**

- Accept referrals from hospital staff or member of the medical community that has identified patients looking for SUD assistance.
- Meet with and engage individuals diagnosed with SUD to support their recovery.
- Assist with referrals to community based, treatment services and support.
- Provide connections to sober support meetings, activities, and other supports in the community.
- Share information with participants about benefits, entitlements, and other supports.
- Participate in community outreach events and training sessions to increase public understanding of addiction and recovery.
- Support program participants in pre-crisis or crisis situations.
- Teach participants recovery skills, based on shared life experiences.
- Help participants transition from inpatient or hospital to community settings, as needed.
- Maintain a collaborative relationship with all outside groups and agencies.
- Ensure that all reports and paperwork are completed satisfactorily and in a timely manner.
- Create a wellness/recovery plan with all participants.
- Provide Narcan training for individuals and/or groups.
- Attend supervision with supervisor as directed.

### **Qualifications**

- Successful recovery from addictions for at least three years preferred
- Certification as a Recovery Peer Advocate (substance use)
- Ability to model behavior consistent with the mission of The Prevention Council and the Recovery Center.
- Excellent oral and written communication skills.
- Excellent organizational skills; ability to handle multiple projects simultaneously.
- Willingness to work a flexible schedule (including some evenings and weekends) and travel throughout Saratoga County.
- Current valid driver's license, proof of vehicle insurance, and vehicle availability

The Prevention Council is an equal opportunity employer

*April 10, 2023*