



**The Alcohol and Substance Abuse
Prevention Council, Inc.**
125 High Rock Ave
Saratoga Springs, NY 12866
Phone 518-581-1230
www.preventioncouncil.org

Position Title: Certified Peer Recovery Advocate – Forensic - Jail
Reports To: Director of Healing Springs Recovery Center

Date: October 2023
FLSA Status: Full Time Non-Exempt

Position Summary:

This Certified Recovery Peer Advocate (CRPA) will work with incarcerated individuals at the Saratoga County Jail. The CRPA will use their shared personal lived experience to promote incarcerated individual's recovery, offering support, advocacy, and skill development opportunities. A majority of the participant contacts take place face-to-face in the Saratoga County jail and assisting incarcerated individuals in identifying and accessing post-incarceration addiction treatment services. Documentation of services provided is a component of this work. The peer must be certified.

Duties and responsibilities

- Work within protocols of Saratoga County Jail in meeting with incarcerated individuals interested in CRPA services
- Review and update CRPA video available for incarcerated individuals to view
- Effectively engage with individuals who want to enter into recovery
- Teach participants recovery skills, based on shared life experiences
- Help participants transition from incarceration to community settings, as needed
- Share information with participants about benefits, entitlements, and other supports
- Link participants with needed community resources and treatment services
- Work with courts and attorneys on the incarcerated individuals behalf to support or advocate for requested treatment.
- Maintain a collaborative relationship with all outside groups and agencies
- Participate in community outreach events and trainings to increase the public's understanding of recovery from addiction
- Attend supervision with supervisor once a week
- Attend weekly meetings with other mental health services staff located at Saratoga County Jail
- Ensure that all reports and paperwork are completed satisfactorily and in a timely manner

Qualifications

- Successful recovery from addictions for at least three years preferred
- Certification as a Recovery Peer Advocate (substance use)
- Ability to model behavior consistent with the mission of The Prevention Council and the Recovery Center.
- Excellent oral and written communication skills.
- Excellent organizational skills; ability to handle multiple projects simultaneously.
- Willingness to work a flexible schedule (including some evenings and weekends) and travel throughout Saratoga County.
- Current valid driver's license, proof of vehicle insurance, and vehicle availability

Pay Range: \$21.50 to \$24.00

November 20, 2023